

The C.C.S.S., Inc. regular January meeting was called to order by Vice-President Dorothy Wood at 1:00 p.m. followed by a Pledge of Allegiance to the flag of the United States of America. Vice-Pres. Wood then read the mission statement which reads as follows:

Mission Statement: The C.C.S.S., Inc. will endeavor to provide available and appropriate services to seniors and to persons with disabilities in a courteous, prompt, friendly and through manner.

Roll call was answered by Bonnie Beaudoin, Dorothy Wood, Winnie Bush, Rod Knudson, Mary Ann Robinson, Vicki Paddock and Program Director Jana McLean. Absent were David Jagemann, Jean Lenz and Linda Peterson.

Minutes of the Dec. 16<sup>th</sup> meeting were read and moved for acceptance as amended by Bonnie Beaudoin and seconded by Vicki Paddock. Mc

Correspondence: none

Accounts Payable: After a short perusal of the accounts Vicki Paddock moved for acceptance which was seconded by Bonnie Beaudoin. Mc.

Meat counts: Due to the holidays the meal count was slightly down but not when compared to the Dec. 13 count (888 vs 810) respectively but down if Dec 11 & 12: 986 vs 1047 respectively. Probably just due to normal variation.

Information: A policy change was noted concerning the usage of services by staff and clients which will be dealt with at a later meeting.

**Old Business:**

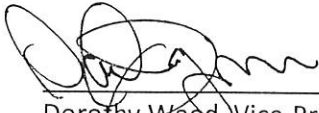
1. Board training was made available to any board member wishing to attend on January 31<sup>st</sup> at the Court House public meeting room . David Jagemann, Mary Ann Robinson and Dir. Jana McLean will be participating.
2. The Tree of Life was very successful as a fund raiser raising \$1955 of which \$250 came from Hulett, \$155 from Moorcroft and \$1550 from Sundance. Expenses were the newspaper adds which totaled \$502.
3. Unused vacation time was discussed and after agreeing that there had to be some limit to vacation time carry-over for the Dir. specifically, it was decided to pay for those hours beyond a certain point rather than eliminate them. To that end Winnie Bush moved to pay for 44 hours of the vacation time accrued which was seconded by Vicki Paddock. Mc. A motion was made to table a further discussion of this topic until the February meeting as it would apply to other staff members by Vicki Paddock and seconded by Winnie Bush. Mc.

New Business:

1. Director training: The Dir. will be in a director training session in Cheyenne on February 2<sup>nd</sup> through February 4<sup>th</sup>.
2. Grant applications will be submitted in the next several months for seven different categories of funds covering the major costs of running the program.
3. Recent disclosures have negated the need to spend \$72/yr on the five vans for which C.C.S.S., Inc. is responsible for maintenance saving \$360/yr.

Executive Session: none was required

Adjournment occurred at 2:25 p.m.



Dorothy Wood, Vice-President



Rodney Knudson, Secretary